

**THE VIRGINIA BOARD FOR WASTE MANAGEMENT FACILITY OPERATORS
MEETING MINUTES**

The Virginia Board for Waste Management Facility Operators met on Friday, October 31, 2011, at the offices of the Department of Professional and Occupational Regulation, Perimeter Center, 9960 Mayland Drive, Richmond, Virginia.

The following members of the Board were present:

Peter Cao
Danielle Davis
Joyce Doughty
John Holland
Joseph Levine
Debra Miller
Maurice Witcher

The following members of DPOR staff were present during all or part of the meeting:

Gordon N. Dixon, Director
Mark N. Courtney, Deputy Director of Licensing and Regulation
David E. Dick, Executive Director
Jill Hrynciw, Board Administrator
Michele Atkinson, Board Administrator
Cathy Clark, Administrative Assistant
Earlyne Perkins, Legal Analyst

Board Liaison from the Board for Professional and Occupational Regulation was present:

Sheree L. Tsai

No representative from the Office of the Attorney General was present.

Ms. Miller, Chair, finding a quorum of the Board present, called the meeting to order at 10:09 a.m. **Call to Order**

Ms. Davis moved to approve the agenda as amended. Ms. Miller seconded the motion which was unanimously approved by members: Cao, Davis, Doughty, Holland, Levine, Miller, and Witcher. **Approval of Agenda**

Ms. Doughty moved to approve the following minutes: **Approval of Minutes**

July 12, 2011 – Board Meeting

Ms. Miller seconded the motion, which was unanimously approved by members: Cao, Davis, Doughty, Holland, Levine, Miller, and

Witcher.

Ms. Doughty moved to approve the following minutes:

August 9, 2011 – Informal Fact Finding Conference

Ms. Davis seconded the motion, which was unanimously approved by members: Cao, Davis, Doughty, Holland, Levine, Miller, and Witcher.

Mr. Courtney conducted Board Members Roles and Responsibility training.

There were no comments made to the Board.

Regarding **File Number 2012-00066, William T. Wrenn**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts, exhibits, and the Presiding Officer's Summary and Recommendation. Mr. Wrenn was not present to address the Board. Ms. Doughty moved to accept the recommendation of the Presiding Officer and approve Mr. Wrenn's license application. Mr. Levine seconded the motion which was unanimously approved by members: Cao, Davis, Doughty, Holland, Levine, Miller, and Witcher.

Mr. Dick reported that the 21-day public comment period had ended and that no public comments were received. Ms. Doughty moved that no amendments be made to the present Regulations. Ms. Davis seconded the motion which was unanimously approved by members: Cao, Davis, Doughty, Holland, Levine, Miller, and Witcher.

The Board considered the following resolutions for former members of the Board for Waste Management Facility Operators:

MARK EDWARD BRANDON

WHEREAS, **MARK EDWARD BRANDON** did faithfully and diligently serve as a member of the Virginia Board for Waste Management Facility Operators from 2003 to 2011;

WHEREAS, **MARK EDWARD BRANDON** did devote generously of his time, talent and leadership to the Board;

Board Member Training

Public Comment Period

File Number 2012-00066 – William T. Wrenn

Periodic and Small Business Impact Review

**Resolutions for:
Mark E. Brandon
W. A. Dennison, Jr.
Debra A. Jacobs
Daniel D. Miles
Thomas H. Wade**

WHEREAS, **MARK EDWARD BRANDON** did endeavor at all times to render decisions with fairness and good judgment in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Waste Management Facility Operators wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Waste Management Facility Operators this thirty-first day of October 2011, that **MARK EDWARD BRANDON** be given all honors and respect due him for outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

W. A. DENNISON, JR.

WHEREAS, **W. A. DENNISON, JR.** did faithfully and diligently serve as a member of the Virginia Board for Waste Management Facility Operators from 2002 to 2010;

WHEREAS, **W. A. DENNISON, JR.** did devote generously of his time, talent and leadership to the Board;

WHEREAS, **W. A. DENNISON, JR.** did endeavor at all times to render decisions with fairness and good judgment in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Waste Management Facility Operators wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Waste Management Facility Operators this thirty-first day of October 2011, that **W. A. DENNISON, JR.** be given all honors and respect due him for outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

DEBRA A. JACOBS

WHEREAS, **DEBRA A. JACOBS** did faithfully and diligently serve as a member of the Virginia Board for Waste Management Facility Operators from 2003 to 2011;

WHEREAS, **DEBRA A. JACOBS** did devote generously of her time, talent and leadership to the Board;

WHEREAS, **DEBRA A. JACOBS** did endeavor at all times to render decisions with fairness and good judgment in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Waste Management Facility Operators wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Waste Management Facility Operators this thirty-first day of October 2011, that **DEBRA A. JACOBS** be given all honors and respect due her for outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to her and be made a part of the official minutes of the Board so that all may know of the high regard in which she is held by this Board.

DANIEL D. MILES

WHEREAS, **DANIEL D. MILES** did faithfully and diligently serve as a member of the Virginia Board for Waste Management Facility Operators from 2002 to 2010;

WHEREAS, **DANIEL D. MILES** did devote generously of his time, talent and leadership to the Board;

WHEREAS, **DANIEL D. MILES** did endeavor at all times to render decisions with fairness and good judgment in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Waste Management Facility Operators wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Waste Management Facility Operators this thirty-first day of October 2011, that **DANIEL D. MILES** be given all honors and respect due him for outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

THOMAS H. WADE

WHEREAS, **THOMAS H. WADE** did faithfully and diligently serve as a member of the Virginia Board for Waste Management Facility Operators from 2002 to 2010;

WHEREAS, **THOMAS H. WADE** did devote generously of his time, talent and leadership to the Board;

WHEREAS, **THOMAS H. WADE** did endeavor at all times to render decisions with fairness and good judgment in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Waste Management Facility Operators wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Waste Management Facility Operators this thirty-first day of October 2011, that **THOMAS H. WADE** be given all honors and respect due him for outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

Ms. Miller moved to accept the resolution. Ms. Doughty seconded

the motion which was unanimously approved by members: Cao, Davis, Doughty, Holland, Levine, Miller, and Witcher.

Ms. Davis moved to move the agenda item Conflict of Interests Training to after adjournment in order to allow Board members who have already completed the training to leave the meeting after adjournment. Mr. Holland seconded the motion which was unanimously approved by members: Cao, Davis, Doughty, Holland, Levine, Miller, and Witcher.

**Amending Agenda
Item Conflict of
Interests Training**

Mr. Dick and Ms. Hrynciw will contact Board members to schedule the next Board meeting in January.

**Future Meeting
Dates**

Ms. Miller requested that the Board members complete their conflict of interest forms and travel vouchers.


**Conflict of Interest
Forms and Travel
Vouchers**

There being no further business to conduct, the meeting adjourned at 11:35 a.m.

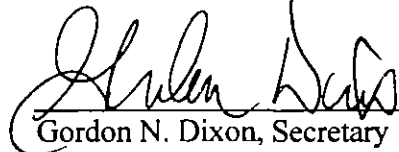
Adjournment

After adjournment, Ms. Clark provided the Board with training on the Conflict of Interests Act. Board members Cao, Davis, Holland, Levine and Witcher completed the training.

**Conflict of Interests
Act Training**

 1/19/12

Debra A. Miller, Chair

 1/19/2012

Gordon N. Dixon, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Peter Cao
2. Title: Board Member
3. Agency: Waste Management Facility Operators Board
4. Meeting/IFF Date: Board Meeting October 31, 2011

5. I have a personal interest in the following transaction:

none

Nature of Personal Interest Affected by Transaction:

none

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

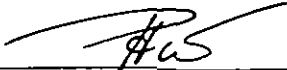
none

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

10-31-2011

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Danielle Davis
2. Title: Board Member
3. Agency: Waste Management Facility Operators Board
4. Meeting/IFF Date: Board Meeting October 31, 2011

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

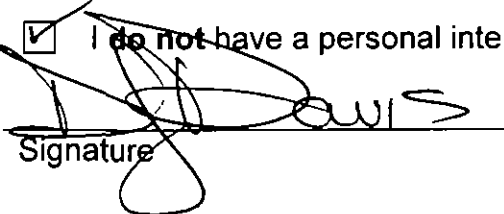
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

31 Oct 11
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: Joyce M. Doughty
- 2. Title: Board Member
- 3. Agency: Waste Management Facility Operators Board
- 4. Meeting/IFF Date: Board Meeting October 31, 2011

5. I have a personal interest in the following transaction:

None

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

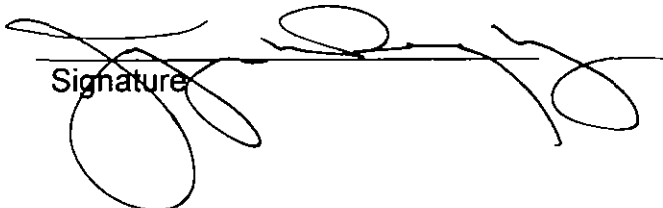
N/A

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

10/31/11
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: John C. Holland, Jr.
2. Title: Board Member
3. Agency: Waste Management Facility Operators Board
4. Meeting/IFF Date: Board Meeting October 31, 2011

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

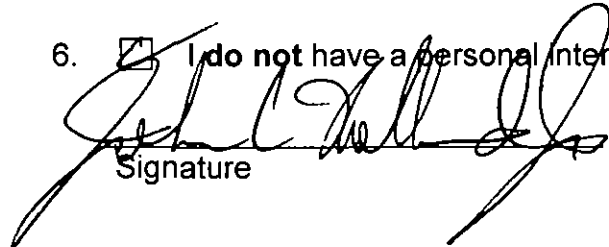
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

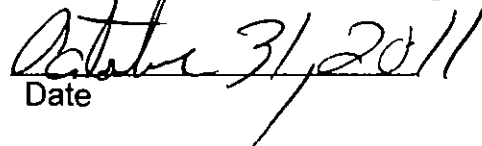
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature


Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Joe Levine
2. Title: Board Member
3. Agency: Waste Management Facility Operators Board
4. Meeting/IFF Date: Board Meeting October 31, 2011

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

10/31/11
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Debra A. Miller
2. Title: Board Member
3. Agency: Waste Management Facility Operators Board
4. Meeting/IFF Date: Board Meeting October 31, 2011

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

10/31/11

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Maurice Witcher
2. Title: Board Member
3. Agency: Waste Management Facility Operators Board
4. Meeting/IFF Date: Board Meeting October 31, 2011

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Maurice R. Witcher III
Signature

10-31-11
Date